

# Cahokia Mounds State Historic Site Group Reservation Form

1. Print or type all information.
2. Submit **one** form **for each** group visit.
3. Make copies of this form for future visits to Cahokia Mounds.
4. **Fax** form to (618) 346-5162, or **mail** to:

Cahokia Mounds State Historic Site  
Scheduling  
30 Ramey St.  
Collinsville, IL 62234

5. From the day your reservation form is received, confirmation will be faxed or mailed within five business days.  
**Note:** You are scheduling for a 16-minute video presentation which is viewed before touring the Interpretive Center gallery.

**If your reservation form indicates times that are not offered, or if the needed information is not included or illegible, the form will be returned by FAX (if number is provided) or mailed to be corrected or completed before reservation can be fully processed.**

School/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

If outside of U.S., other country/countries represented: \_\_\_\_\_

Telephone Number :( \_\_\_\_\_ ) \_\_\_\_\_ FAX Number :( \_\_\_\_\_ ) \_\_\_\_\_

Full Name of Teacher/Group Leader: \_\_\_\_\_

If school group, principal's full name: \_\_\_\_\_

**In order to expedite this request in a timely manner, you should indicate all of the dates and times you can arrive at the building. If only one date/time is indicated and that date or time slot is full, your form will be returned, thus creating a delay. If necessary, prioritize the times, "1" being the best, followed by "2" and so on. Do not write in a time slot not listed on the form. Also groups larger than 70 people may need to be scheduled for two shows.**

Number of Students/Children: \_\_\_\_\_ Adults: \_\_\_\_\_ Total: \_\_\_\_\_ Grade: \_\_\_\_\_

Date(s) Requested: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

Video Times: 9:30 am \_\_\_\_\_ 10 am \_\_\_\_\_ 10:30 am \_\_\_\_\_ 11 am \_\_\_\_\_ 11:30 \_\_\_\_\_ 12 pm \_\_\_\_\_ 12:30 pm \_\_\_\_\_  
1pm \_\_\_\_\_ 1:30pm \_\_\_\_\_ 2pm \_\_\_\_\_ 2:30pm \_\_\_\_\_ 3pm \_\_\_\_\_ 3:30pm \_\_\_\_\_ 4pm \_\_\_\_\_

Will your group be visiting the Museum Gift Shop? Yes \_\_\_\_\_ No \_\_\_\_\_

**Items may be preordered from the gift shop. Call (618) 344-9221 for more information.  
Your purchases help support educational programs and special events at Cahokia Mounds!**

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**Office Use Only:** Assigned Date \_\_\_\_\_ Assigned Time \_\_\_\_\_ Group # \_\_\_\_\_

Confirmation mailed/faxed \_\_\_\_\_

Cancellation \_\_\_\_\_ Correction \_\_\_\_\_ Request Not Available \_\_\_\_\_ Please re-submit \_\_\_\_\_